



# Sherburn Community Gymnastics Club

## Event Policy

Sherburn Community Gymnastics Club aims to enhance gymnasts experience and this can often mean attending events away from the normal training venue. This policy is to be used in conjunction with British Gymnastics Safeguarding Children: Safe Environment Policy. A full copy of which is available on the British Gymnastics Website

- In the event of an overnight stay a trip manager will be appointed. Parents will be made aware of who this is and their contact details.
- Where possible a trained Welfare Officer will be available at all events. Failing this an individual with safeguarding training will be available.
- A minimum ratio of 1 adult to 10 gymnasts will be adhered to for Over 11's. This will be increased to 1 adult to 7 children for under 11's
- Under 11's will need to be accompanied by a parent/guardian for overnight trips
- Any parent/guardian participating in the trip will be expected to provide a DBS check and sign the volunteer's code of conduct. For trips abroad they will also require temporary British Gymnastics membership
- Each under 8 will require a specific risk assessment addressing any hazards associated with a younger child's needs
- A comprehensively stocked First Aid kit and trained First Aider will be available at all times
- Permission will be sought from British Gymnastics prior to taking gymnasts abroad
- A full list of up to date contact details of parents will be held securely but be accessible for the duration of the trip/event
- Consent forms will be required for all children regardless of the duration of the event
- Written communication will be given to parents/guardians detailing: Transport arrangements, key timings, destination & contact details, code of conduct, contact details for trip staff and any specific trip requirements. E.g. Kit
- In the event that a coach should transport gymnasts, it should be ensured that drop offs/ pickups are performed in a manner that ensures that the coach is not left alone with just one gymnast
- If a coaches own car is being used for transport purposes, copies of driving license, car insurance and MOT Certificate are required (Booster seats if applicable) and written parental consent containing parental contact details is obtained

*NB: It should be noted that British Gymnastics personal accident insurance policy covers any member travelling to or from a BG event*